



City of Tucson Dealer Trade Show Licensing

The Dealers-Trade Show fee for each location, each dealer remains at \$28.00. However, in anticipation of the additional costs associated with the State of Arizona's new tax simplification law, Tucson's Mayor and Council established an **annual** municipal tax license fee of \$20.00 to be charged beginning in 2015 to businesses subject to transaction privilege tax requirements.

Dealers/Vendors will pay \$48.00 and submit a City of Tucson municipal tax license application. A sales tax return will be issued to remit city sales taxes due on taxable revenues received during the show.

The new municipal tax license is an annual fee. Dealers/Vendors who paid the combined \$48 license fee at the February show will only pay the \$28 dealer/trade license fee at the September show.

Please complete the City of Tucson municipal tax license application below. To minimize any disruption of business for vendors during the show, you may pay the fee and submit the application in advance. **The check in the amount of \$48.00 must be U.S. funds drawn from a U.S. bank.** Please mail to City of Tucson, Revenue Investigations, P O Box 27210, Tucson Arizona 85726-7210. **Revenue Investigations will stop processing pre-registrations for Dealers-Trade Show and Municipal Tax Licenses after January 22, 2015. Please note that there is no on-line system to apply or pay for either of these licenses.** If you miss the mail-in deadline, there will be City Revenue Investigators attending all of the shows to collect the \$48.00 and the application. The Revenue Division staff looks forward to working together with you to make the licensing process as effortless as possible for all.

OFFICE USE ONLY		Show Name		Date(s)	
SECTION I. BUSINESS INFORMATION		Please complete all sections below. [Print]			
Business (DBA) Name		Entity Name (if different than Business Name)			
Street #	Direction	Street Name	Type	Suite/Apt #	
City	State	ZIP Code +4	AZ TPT License #		
E-Mail Address			Federal Tax ID #		
SECTION II. MAILING ADDRESS AND TELEPHONE NUMBER					
In Care Of					
Street #	Direction	Street Name	Type	Suite/Apt #	
City	State	ZIP Code +4	(Area Code) Business Telephone #		
SECTION III. BUSINESS OWNERSHIP					
Ownership Type <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input type="checkbox"/> Corporation--State_____ <input type="checkbox"/> Ltd. Partnership <input type="checkbox"/> Other_____					
*Provision of your Social Security Number on this form is voluntary. It is the policy of the City of Tucson Finance Department/Revenue Division to request this information for tax collection purposes. If provided, your Social Security Number will not be released to unauthorized persons.					
Owners, Partners, LLC Members, or Officers (For Additional Names, Please Attach List)	Name		Title		*Social Security #
	Home Address				
	City	State	ZIP Code +4	(Area Code) Telephone #	
	Name		Title		*Social Security #
	Home Address				
	City	State	ZIP Code +4	(Area Code) Telephone #	
I certify that the statements made in this application are true and complete to the best of my knowledge. I accept the license authorized and issued in response to this application with the condition that I report timely and pay any and all taxes due by me to the City of Tucson. Incomplete forms may not be processed.					
Print Name(s)		Signature(s)		Title(s)	Date
Print Name(s)		Signature(s)		Title(s)	Date